

Step 5: Adding the Civil Engineering Office Notes

1. Go to the Y:\DOSSIN\CIVIL ENGINEERING OFFICE NOTES\ CIVIL ENGINEERING NOTES-OFFICE SET
2. Copy the notes that pertain to your specific project (*look at your given answer key*) and paste them into your model space.
3. In paper space set the notes up at the correct scale. Place the notes in your drawing so they look neat, are spaced out correctly.
4. Add any individual or specific notes or details that apply only to your drawing. (Such as the location map, construction schedule, soil boring report, etc.)
5. Print a 11x17 check-set of your completed drawing (from paper space layout) and turn in at the end of the hour.

