

## INDEPENDENT STUDY OUTLINE PROPOSAL

*The goal-setting and planning stage*

*As an advanced Independent Study student you will need to develop a proposal that will outline your plans for this school year.*

You have signed up for an Independent Study class because you excel and enjoy the type of course this is. However, what are your plans for the year? Is there something you learned in the last two or three years that you want to learn more about? Is there something you are not very good at, but really want to improve? Do you have an idea which you really want to try out? Here is your chance to learn more extensively about something, cultivate that skill, and try something you have never done before.

### **First Goal:**

Write a professional proposal, clearly explaining and outlining what you plan on doing this year for your independent study work. Research formats of what a proposal may look like. Look at similarities and differences between ones you find, and set yours up in a way that you feel best meets your needs and goals for the school year. Along with any other information, you would like to include, please make sure your proposal somehow answers the following questions:

- a. What do you want to learn and understand better? What do you want more experience with?
- b. What kinds of projects will you do? What projects will give you experience with the skills/knowledge that you want to have? Is there a project you could do that could be a large highlight for your portfolio?
- c. How will you go about preparing yourself to learn and understand the items you listed in part **a.** better? What might you have to improve upon or learn first before you can learn what you really want to learn? What skills might you need to develop before you can embark upon the skills you really want to have?
- d. What resources might you use to learn, create, and develop what you are planning? (*books, articles, web sites, tutorials, professionals*) If it's something not readily at the school, how can you get those resources?
- e. What kind of timeline are you setting yourself? How will you keep yourself on track throughout the school year? What is your plan for deadlines, stages, or milestones? Until you've described these things and related them to a schedule, you don't have a plan — just some charming vague ideas.
- f. Can you improve your current portfolio? What else do you want in your portfolio that is not there now?
- g. How will you meet each one of the State of MI Standards for this course. (*Find these by my website on the lesson plans page*)

Once you submit your proposal, I will give you feedback until you can come up with a plan we can both agree to.

**However, before you begin please email me (compose it properly, using a *Subject Line, Salutation, Body Text, Signature*) and let me know the date you will turn your completed proposal in.**