

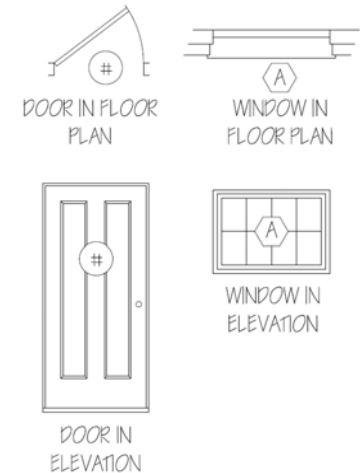
LABELING WINDOWS AND DOORS AND CREATING SCHEDULES

- ✓ Print your 1st and 2nd floor plans and all four elevations to individual 8.5x11 sheets. (You will have 6 sheets total)
- ✓ Start with your windows. You will label windows with letters (**A,B,C, etc**) Locate a window on the floor plan. Label it **A** by hand. Locate all other windows that are exactly like this one in size, shape and type and also label those **A**. Locate these same windows on your elevations and label those **A**.
- ✓ Fill out a line in your Window Schedule with window **A**'s information as explained in class.
- ✓ Repeat this process with the remaining windows of your house. If you need to add additional lines feel free too.
- ✓ Repeat this same process with your doors. However, doors you label with **numbers** (**1,2,3, etc**) instead of letters. Since majority of your doors are inside the house you won't see those (or *therefore label them*) on your elevations as much as you did for windows. Be sure to include your overhead garage door.
- ✓ Once you are complete labeling all your windows and doors on the floor plan and elevations. Have someone in the class check your work. They will need to sit at your computer to verify your dimensions in CAD and need to write **“Checked By: First Name Last Name”** on your 8.5x11 sheets.

(L-POS, SEE ELEV, FOR GRILLE PATTERN, ETC.)

WINDOW SCHEDULE						
SYM.	QUANTITY	TYPE	ROUGH OPENING SIZE	MANUFACTURE NAME	PRODUCT NUMBER	REMARKS
Ⓐ	3	SINGLE-HUNG	36" X 50"	JELD-WEN	MH4890	SCREENS, INSULATING GLASS, SEE ELEV FOR GRILLE PATTERN.
Ⓐ						
Ⓑ						
Ⓒ						
Ⓓ						
Ⓔ						
Ⓕ						
Ⓖ						
Ⓗ						
Ⓘ						

DOOR SCHEDULE					
SYM.	QUANTITY	DESCRIPTION/ MODEL	SIZE	MANUFACTURE NAME	REMARKS
①	"	PASSAGE/ CAMBRIDGE	31'-0" X 6'-8"	JELD-WEN	NOTE ANY SPECIAL FEATURES, PAINT COLORS ETC, ABOUT YOUR DOOR HERE.
①					
②					
③					
④					
⑤					
○					
○					
○					



- ✓ Turn in these directions along with your hand labeled 8.5x11 floor plans, elevations and door and window schedule sheets.

YOUR NAME _____

PERSON WHO CHECKED YOUR DOOR AND WINDOW SCHEDULES _____

NOTE IF THERE ARE SCREENS, INSULATING GLASS, SEE ELEV. FOR GRILLE PATTERN, ETC.

WINDOW SCHEDULE

SYM.	QUANTITY	TYPE	ROUGH OPENING SIZE	MANUFACTURE NAME	PRODUCT NUMBER	REMARKS
A	3	SINGLE-HUNG	38" X 30"	JELD-WEN	MDH5830	SCREENS, INSULATING GLASS, SEE ELEV. FOR GRILLE PATTERN.
A						
B						
C						
D						
E						
○						
○						
○						
○						

YOU CAN CREATE AS MANY ROWS AS YOU NEED FOR YOUR WINDOWS. ERASE THE ROWS YOU DO NOT FILL IN. BE SURE TO SHOW YOUR WINDOW TAGS ON YOUR FLOOR PLANS AND ELEVATIONS. REFERENCE THE CONSTRUCTION TRADES HOUSE AS AN EXAMPLE.

DOOR SCHEDULE					
SYM.	QUANTITY	DESCRIPTION/ MODEL	SIZE	MANUFACTURE NAME	REMARKS
①	#	PASSAGE / CAMBRIDGE	3'-0" X 6'-8"	JELD-WEN	NOTE ANY SPECIAL FEATURES, PAINT COLORS ETC. ABOUT YOUR DOOR HERE.
①					
②					
③					
④					
⑤					
○					
○					
○					

YOU CAN CREATE AS MANY ROWS AS YOU NEED FOR YOUR DOORS. ERASE THE ROWS YOU DO NOT FILL IN. BE SURE TO SHOW YOUR DOOR TAGS ON YOUR FLOOR PLANS AND ELEVATIONS. REFERENCE THE CONSTRUCTION TRADES HOUSE AS AN EXAMPLE. BE SURE TO INCLUDE YOUR GARAGE OVERHEAD DOORS AS WELL.